



Faculty Of ENGINEERING – Cairo University
Credit Hours Programs
Architectural Engineering And Building Technology Program



CHS Student Advisor Form CHS-ABT SAF01

Student Information			
Last Name			
First Name			
Middle Name			
Student NO.			
Email Address			
Mobile Phone			
Home Phone			
Address			
Level			
Advisor Information			
Last Name			
First Name			
Middle Name			
Rank			
Department			
Email Address			
Mobile Phone			
Home Phone			
Advising System			
Meet In person	<input type="checkbox"/>	Date	Time
Electronic	<input type="checkbox"/>	Email	Time
Report			
Weekly Report	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
Monthly report	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
IT Visits	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
IT review	Yes	<input type="checkbox"/>	No <input type="checkbox"/>

Advisor Duties is to:

- Monitor student achievement and progress.
- Help the student to understand his duties and responsibilities.
- Report the student overall performance periodically in a sealed envelope to CHS-ABT Base Room- 5th Floor – Department Of Architecture- Computer Lab .
- Report should indicate the student progress and achievement on the advisor instruction and the regularity of advising sessions.
- Report any educational problems that prevent his students in achieving the highest standards of education.
- Report any misconduct or progress delay immediately to the CHS-ABT Coordinator.

Advisor Signature	Student Signature
Date	Date

- **This form should be delivered to by CHS-ABT Base Room- 5th Floor – Department Of Architecture- Computer Lab by November 1st**